

**MINUTES OF A MEETING OF LITTLE HALLINGBURY
PARISH COUNCIL, HELD ON TUESDAY 09 SEPTEMBER 2025,
BEGINNING AT 20.00, IN THE VILLAGE HALL ANNEXE**

PRESENT: Cllr Robert Wingard (Chairman)
Cllrs Brian Back, John Brothers, Ciora Dillon, Dean Hatt,
Nicola Marsh, Val McKirdy, Sue Meyer, Andrew Robinson and
Keith Summerford.

ALSO PRESENT: Mrs Urška Sydee (Clerk)
Uttlesford District Council (UDC) Cllr Geof Driscoll
Essex County Council (ECC) Cllr Susan Barker
14 members of the public

25/146. APOLOGIES FOR ABSENCE

Apologies had been received from UDC Cllr Neil Reeve and were accepted.

25/147. DECLARATIONS OF INTEREST

None.

25/148. CHAIRMAN'S REPORT

Chairman, Cllr Robert Wingard gave an update on the Parish Council's actions relating to the Camps Field application from the last meeting in July up to present time: a Survey Monkey survey was created, leaflets were delivered to all the homes in the village, and an article was published in the August edition of Village Views.

On 27.08.2025 a planning application was received to erect 59 houses on Camps Field. Little Hallingbury Parish Council will, subject to formal approval by Councillors: object to the proposal, appoint a KC to document our response, actively encourage villagers to write to UDC with their objections, deliver new leaflet to every home in the village with information on how to object, use social media to remind Parishioners that their objection can make a difference and create an 'Objection Guide' for use by Villagers which will be viewable on the Parish Council web sites. The Council will also hold three 'walk in' sessions which will be held in the rear meeting room at the at the Village Hall where advice and assistance with writing objections will be available. Sessions will take place on Wednesday 17.09.2025 from 18:00 to 19:30 and Sunday 21.09.2025 from 11:00 to 12:30.

25/149. PUBLIC PARTICIPATION

The members of the public asked several questions and pointed out that some houses, being situated in the vicinity of the new proposal did not receive a notice regarding planning application from UDC.

UDC Cllr Geof Driscoll declared that he would hold a surgery on 19.09.2025 from 9.00 to 11.00 and invited Parishioners to come.

20.52 – 13 members of the public left

It was pointed out that there are several massive potholes in Dell Lane and lorries using this narrow lane which is not suitable for such vehicles.
ECC Cllr Susan Barker agreed to investigate.

25/150. MINUTES OF PREVIOUS MEETING

It was agreed to change the text in item 25/134, so it reads:

25/134. LITTLE HALLINGBURY NEIGHBOURHOOD PLAN (LHNP)

b) Finance

The LHNP has £3,000 remaining from a UDC grant of £5,000. A further £9,230 from the Locality grant is no longer accessible due to the closure of that funding stream. Estimated costs to complete the plan are in the range of £11,465 to £11,965, leaving a funding gap of £8,465 – £8,965.

Approval is sought from the Parish Council to allocate funding of up to £8,965 from the NP budget of £15,000 to ensure the LHNP can proceed to consultation and examination, securing its role in guiding the future of Little Hallingbury.

c) Councillors Obligations

Parish Council also need to review policies and therefore additional briefings will be provided to the Councillors to attend.

The minutes of the meeting held on 15 July 2025 with the amendment above were approved as a correct record of the proceedings and signed by the Chairman, Robert Wingard.

25/151. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

ECC Cllr Susan Barker reported that there are four different varieties of proposals on Local Government review: for two, three, four and five Unitaries. She was informed that VAS sign is still in need of a new battery. She also informed the Council that grants aimed at different organisations are available.

21.08 – ECC Cllr Susan Barker left the meeting

UDC Cllr Geof Driscoll reported that UDC is proposing five Unitaries which has big support and explained the timeline regarding Local Government review. There is no final decision yet for the Local Plan, but it seems that it may be approved in April 2026.

25/152. PLANNING

a) Application decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/25/0895/OP	Victoria Park, New Barn Lane, Great Hallingbury, Essex, CM22 7PR	Awaiting decision

Outline application with all matters reserved except access for the partial demolition of the existing dwelling and the removal of the tractor store, shed and other structures on the site and the erection of 2 no. detached dormer bungalows

(Objections: The land in question has always been the site of a domestic dwelling. In addition to the main single-story residence, there is one outbuilding which has been used for storage, and a shed. The area around the property is garden and lawn. The Parish Council strongly objects to the proposed development on the following grounds:

1. Green Belt Designation

The proposed site lies within the Green Belt, specifically within General Area 14, which has been assessed as contributing "Very Strongly" to Green Belt Purposes 2 and 3. In particular, Purpose 3 is met due to the area's strong and predominantly unspoilt rural character, despite limited built form on the eastern edge of Little Hallingbury. These findings are drawn from the Uttlesford Green Belt Review 2016, as updated in 2023.

The National Planning Policy Framework (NPPF) is clear: "Inappropriate development is, by definition, harmful to the Green Belt and should not be approved except in very special circumstances." Development in the Green Belt must meet exceptional circumstances, which this proposal does not.

While limited exceptions are recognised – such as the extension or alteration of existing buildings (provided additions are not disproportionate), or replacement buildings (where they are not materially larger than the original) – this proposal fails to meet those criteria. The replacement of one property with two materially larger dwellings constitutes a disproportionate addition and is therefore contrary to Green Belt policy.

2. Noise Impact – Stansted Flight Path

The site lies within Noise Contour 57 for Stansted Airport. This area is subject to significant noise disturbance from air traffic. The Aviation Policy Framework (APF) clearly states that government policy aims to limit and, where possible, reduce the number of people significantly affected by aircraft noise.

Allowing residential development in this area contradicts that policy. New dwellings here would increase the number of residents exposed to harmful noise levels, impacting health and quality of life. Planning decisions should take into account the material impact of noise, and no further housing should be permitted under flight paths where adverse effects are already established.

3. Access

New Barn Lane is an unlit country lane, which is single track in places and subject to frequent degradation of the road surface. The site access as proposed, appears narrow and would not be appropriate for large vehicles or for vehicles to be required to reverse onto the lane. Planning advice and guidance from Essex County Council's Highways should be sought.

Without Prejudice – In the Event of Outline Approval

Should the application be approved contrary to the Parish Council's objection, the following points should be observed to ensure the development is appropriate in character and context:

- Infill development must reflect established building lines and spacing between dwellings.
- The rhythm and character of surrounding buildings must be maintained.

- Sufficient on-plot parking should be provided.
- Any external lighting must be limited and designed to preserve dark skies.
- Design should be guided by the Little Hallingbury Design and Guidance Codes [Little-Hallingbury-Design-Guidance-Codes.pdf](#), ensuring that the development contributes positively to the village vernacular.
- Roadside verges, hedgerows, and existing trees must be protected and retained as natural buffers.
- A comprehensive landscaping plan should include soft landscaping and native hedgerow boundary treatments.
- The development must align with the existing settlement pattern in the immediate area.
- Any interruption of key landscape views must be mitigated through appropriate screening measures.

The Parish Council requests that these objections and comments be given full consideration in determining this application.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/25/1542/FUL	London Stansted Airport, Bassingbourn Road, Stansted, CM24 1QW	Awaiting decision

Airfield works comprising two new taxiway links to the existing runway (Rapid Access Taxiway and Rapid Exit Taxiway) to enable continued airfield operations of 274,000 aircraft movements and an increase in passenger throughput from 43 million terminal passengers to up to 51 million terminal passengers, in a twelve-month calendar period

(Objections: Little Hallingbury Parish Council objects to the proposed airfield works associated with Planning Application UTT/25/1542/FUL for the following reasons:

1. Noise and Air Pollution Impact

The proposed increase from 43 million to 51 million passengers annually represents a significant escalation in air and ground operations, with serious implications for local air quality and acoustic amenity.

An 8-million passenger uplift is likely to generate a substantial rise in flight movements and ground traffic will intensify existing noise pollution, residents already affected by aircraft noise will face longer operational hours, greater frequency of disturbance, and a deterioration in acoustic amenity particularly during early mornings and late evenings, when residents are most vulnerable to disturbance. The likely deployment of larger aircraft will further amplify engine noise and overall thrust levels.

In terms of air quality, higher volumes of aircraft and ground transport will contribute to elevated levels of nitrogen dioxide and particulate matter, with potential breaches of UK air pollution thresholds designed to protect public health. The application fails to provide robust mitigation strategies and does not demonstrate how such expansion aligns with national and local sustainability objectives, and as such, fails to demonstrate how the expansion aligns with sustainable development principles or protects local wellbeing.

2. Night Flights and Noise Disturbance.

The Parish Council remains deeply concerned about the increase in night-time flights, which have persistently exceeded seasonal operational caps through slot carryovers, dispensations, and other technical allowances. In summer 2022, Stansted operated over 10,500-night flights despite a nominal cap of 8,100—a pattern that undermines the intent of existing protections. The continued use of ageing cargo aircraft during night-time hours exacerbates noise impacts and sleep disruption, posing risks to public health. The application does not address these long-

standing issues, nor does it propose enforceable remedies. These impacts present serious risks to the health and wellbeing of residents.

In addition, MAG has lobbied for removal of the overall cap, preferring control via noise ("Quota Count") limits only.

3. Transport Infrastructure and Accessibility

An uplift to 51 million passengers will place unsustainable pressure on regional transport networks, which already show significant deficiencies. Road congestion in and around the airport is widespread, with increased use of narrow rural lanes causing infrastructure degradation. Public transport services remain insufficiently flexible to support early, late, or disrupted flight schedules. The Stansted-London rail line frequently suffers delays and service suspensions, with poor connectivity to other key regions. Local rail fare inequities—25% higher on average—disproportionately affect residents who rely on sustainable travel modes. Taxi access also remains limited, further pushing local travellers towards private vehicles.

The projected rise in passenger numbers to 51 million will place significant strain on regional transport infrastructure.

The following statements are taken from MAG Stansted 43+ Planning Application Planning Statement booklet.

As a major public transport facility, Stansted provides domestic and international air connections and also acts as a major regional transport hub for local people as well as air passengers and staff. Its rail services to London, Cambridge and beyond is matched by high frequency coach services to key destinations in London and links to other UK cities. Local bus routes have been sustained, and have grown, due to financial support and the increase in passenger demand generated by Stansted. For rural communities this brings social and economic benefits in accessing services. Government has a responsibility for ensuring they are connected up to the existing national networks and that such networks can handle the road and rail traffic they generate.

The Parish Council assert that Airport growth without Government or other investment in infrastructure does not work. The current situation already has significant deficiencies without an increase in passenger numbers.

Specific concerns include:

- Congested roads in and around the airport which are already at capacity.
- Airport traffic using country lanes as short cuts, particularly when main routes are disrupted. These lanes are not designed for the volume and traffic is eroding road surfaces, carriage way edges and verges.
- Public Transport Gaps: Current services do not offer sufficient coverage for early or late flight schedules, particularly on Sundays and during the frequent road and rail disruptions.
- Stansted to London Line. Even minor incidents frequently cause significant delays or complete service suspensions. This raises concerns about the line's resilience and the lack of alternative routing or contingency planning. Rail services are already at capacity during peak times. Weekend engineering works make the service to the airport from London and elsewhere unreliable.
- Rail Connectivity elsewhere: There is poor linkage from the Midlands and Cambridge, with slower services and higher fares from the airport station. The London-Stansted Express is not matched by comparable alternatives to other destinations.
- Pricing Inequities: Passengers departing from Stansted pay an average of 25% more for rail tickets and 10% more for season tickets, which is inequitable for local residents using sustainable travel modes.
- Taxi Access: The lack of taxi services at peak times and the imposition of high drop-off charges discourages their use and pushes local residents towards private vehicles.

4. Parking and Fly Parking Impact

Stansted Airport's parking charges—among the highest of the London airports—are presented as environmental incentives but effectively encourage off-site parking in surrounding villages. Fly parking is not accounted for in Stansted's transport data, and the provision of signage alone is insufficient mitigation.

5. Local Character and Housing Impact

The cumulative effect of expanded airport operations threatens the tranquillity and rural identity of Little Hallingbury. Homes under the flight path endure elevated noise levels, and the proposed increase in activity will worsen this burden. The character of the area—and the well-being of residents—stands at risk from unchecked development.

6. Insufficient Strategic Planning

The application lacks a coherent and integrated strategy for managing growth responsibly. Critical areas such as multi-modal transport planning, environmental mitigation, and community engagement have been inadequately addressed. There is no evidence of meaningful responsiveness by the airport operator to local concerns.

Conclusion:

Little Hallingbury Parish Council recognises the airport's role in supporting regional economic growth but asserts that expansion must not come at the expense of public health, local character, environmental accountability or over burdening the regional transport infrastructure. The proposed development does not satisfactorily mitigate its adverse impacts on surrounding communities. Given the absence of adequate mitigation and strategic foresight, Little Hallingbury Parish Council strongly objects to this application.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/25/1734/HHF	1 Maltings Farm Cottage, Wrights Green Lane, Little Hallingbury, Essex, CM22 7RE	Approved

Erection of garden room/home office and alteration of existing tennis court to form a paddleball court

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/25/1735/LB	1 Maltings Farm Cottage, Wrights Green Lane, Little Hallingbury, Essex, CM22 7RE	Withdrawn

Erection of garden room/home office and alteration of existing tennis court to form a paddleball court

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/25/1801/HHF	Kernow, Wrights Green Lane, Little Hallingbury, Essex, CM22 7RF	Approved

Removal of front flat roof dormer, proposed front and rear elevation gable roof additions, new dormer window to front and Internal alterations.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/25/1814/HHF	Churchills, The Village, Latchmore Bank, Little Hallingbury, Essex, CM22 7QW	Approved

Proposed detached garage

(Objections: Little Hallingbury Parish Council wish to formally object to the above planning application, which proposes the construction of a garage structure that will effectively place a solid wall directly on the boundary of this property which front the main A1060 road in the heart of the Village. This development would significantly alter the open character of the frontage that currently exists.

1. Encroachment in Front of the Established Building Line

The proposed garage would extend forward of the prevailing building line along this section of the street, undermining the visual continuity and uniformity of the area. This forward projection is out of keeping with the existing streetscape and risks setting a harmful precedent for other developments. Most properties in this area have maintained consistent front setbacks that contribute to the openness and character of the neighbourhood.

2. Loss of Openness and Visual Impact

The proposed garage wall would close off the presently open aspect, negatively impacting the visual character of the street. The sense of space and openness contributes to the aesthetic value and residential amenity of the area. Introducing a solid wall boundary will result in an oppressive and overbearing presence, particularly when viewed from the road.

3. Overbearing and Enclosure Effect

The construction of a garage wall on the boundary line would create a 'tunnelling' or 'boxed-in' effect, which is inconsistent with the established layout and character of neighbouring properties.

4. Contrary to Local Planning Policy

The proposal appears to conflict with local planning policies relating to design, residential amenity, and character which must ensure that proposals are not overbearing and are in keeping with the character of the area.

5. Hedging

Without prejudice: If this application does succeed contrary to the wishes of the Parish Council, the hedges at the front of this property which soften the frontage and function as buffer for sound from traffic on the A1060, should be retained. In the event they do not survive the building work, they should be replaced with native hedging of a similar height.

For the reasons above, it is respectfully request that the planning authority refuse this application or require substantial amendments to the proposed location on this site to mitigate its negative impact.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/25/1822/HHF	Latchmead, Port Lane, Little Hallingbury, Essex, CM22 7PQ	Approved

Demolition of existing outbuilding and erection of replacement outbuilding

(No objections.)

All received and noted.

b) Applications to be dealt with at this meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/25/2258/HHF	Montserrat, Wrights Green Lane, Little Hallingbury Essex, CM22 7RF

Single story garage building to front of property. Front garden landscaping and driveway extension. Conversion of existing garage to create 4th bedroom.

Objections: The proposed garage would sit noticeably in front of the usual building line along this part of the street, breaking the visual flow and consistency that gives the area its character. What makes this even more concerning is that the garage would be built on a piece of land that juts out at a bend in the road, making it especially visible to anyone approaching from either direction.

This location is adjacent to visually open space, including grass verges and small green areas that help create a softer, more natural look along the street. These open features contribute to the sense of spaciousness and greenery in the area, and the garage would introduce a bulky, hard-edged structure into a setting that currently feels open and well-balanced. Its presence would spoil the visual continuity and make the property stand out in a way that feels intrusive and out of place.

Most homes nearby have kept their frontages in line, which helps maintain a sense of space and order. Allowing this kind of forward development could set a precedent for others to follow, gradually eroding the street's character and openness. The garage would result in a much harsher and more built-up appearance, at odds with the rest of the neighbourhood.

Planning context:

- The proposal may conflict with National Planning Policy Framework (NPPF) Section 12, which encourages developments to be sympathetic to local character, including the layout and appearance of streets and open spaces.
- The emerging Local and Little Hallingbury Neighbourhood Plan policies protect visual openness, green infrastructure, and street character. Development that intrudes into open frontages or disrupts the relationship between built form and green space is typically considered harmful to local amenity and design quality.

The Chairman brought the planning application below forward:

<u>Application No.</u>	<u>Site and Development</u>
UTT/25/2326/HHF	Branscombe, Dell Lane, Little Hallingbury, Essex, CM22 7SH

Demolition of existing side extension, rear extension and conservatory to front elevation and construction of 2-storey side and rear extension, alterations to roof and remodel of external appearance and internal layout

No objections.

~~21.52 – UDC Cllr Geoff Driscoll left the meeting~~

<u>Application No.</u>	<u>Site and Development</u>
UTT/25/2181/OP	Land at Camps Field, Lower Road, Little Hallingbury

Outline planning application, with all matters reserved (except for principal access), for the demolition of existing structures and erection of up to 59 dwellings, including affordable housing, associated green and hard infrastructure, public open space, biodiversity enhancements, and principal access off Lower Road.

Expenditure of £2,250.00 + VAT was agreed by Councillors for engaging professional assistance to write our objection letter.

21.38 – the member of the public left the meeting

The Council agreed to the content of the presented draft letter to be sent to Chris Vince MP.

It was agreed to communicate with villagers, encourage and assist them to object to the proposal to UDC. An expenditure of £135 + VAT was agreed for the leaflets.

It was agreed to arrange 'drop-in' sessions at the Village Hall with the proposed dates (17.09.2025 and 21.09.2025) and provide an objection letter template.

Chairman, Cllr Robert Wingard was authorised by the Councillors to communicate with the KC as long as the clerk is copied to all communications.

The Councillors agreed they want to call in this planning application.

21.52 – UDC Cllr Geof Driscoll left the meeting

c) Appeal

Appeal decision APP/C1570/W/25/3366933 - UTT/24/1775/FUL was received and noted by Councillors.

d) Enforcement

Enforcement enquiry INV/24/0080/B was received and noted by Councillors.

e) Late Planning Matters

None.

25/153. HIGHWAYS MATTERS

a) Update

No update.

b) New Barn Lane Bus Stop

No update.

c) White Trees School Signs

No update.

d) VAS Sign

No update.

e) Sawbridgeworth Road Surface

No update.

f) Goose Lane Shrubs

No update.

g) Rectory Hedge

The hedge was cut.

h) Footpaths

No update.

25/154. GOVERNANCE

Being proposed by Chairman, Cllr Robert Wingard, the adoption of Standing Orders was postponed.

25/155. OPEN SPACES MAINTENANCE

a) Village Car Park

No update.

b) Gaston Green Pond

No report.

c) War Memorial

c.1) Update

No update.

c.2) Tree Survey

A quote for required tree work was received. The Councillors approved an expenditure of £ 440.00 was approved. The work to start ASAP.

d) Village Sign

The mould for the village sign was received and is stored in a secured place. The clerk keeps a record of the place where the mould is stored.

e) General Maintenance

The bottom piece of wood of the noticeboards in Grinsted Lane and Latchmore Bank had fallen off. Cllr John Brothers kindly agreed to repair them.

25/156. LITTLE HALLINGBURY NEIGHBOURHOOD PLAN (LHNP)

Cllr Val McKirdy reported that the group are about to commission work from the Designer and the Planning Consultant and the figures are as given at the July 2025 meeting.

Plan is written and is being reviewed by UDC and Parish Councillors.

Next Councillors' briefing is on 11.09.2025 when the remaining policies will be presented and explained.

At the Parish Council meeting in October 2025 the Councillors are to agree Monitoring and delivery undertakings.

Parish Council need to formally minute the approval at the November meeting.

25/157. AFFORDABLE HOUSING

No update.

25/158. SPEED WATCH

In August the group was out 10x, 218 motorists were caught speeding, 29 were exceeding 40mph and the highest speed was 48mph.

25/159. NEIGHBOURHOOD WATCH

No change, weekly reports are sent to all on mailing list.

25/160. FIRST RESPONDERS

The clerk sent an email explaining Council's position as agreed at the last meeting.

25/161. COMMUNICATIONS (Cllr Robert Wingards)

Chairman, Cllr Rober Wingard opened debate on how to best communicate with villagers. He declared that the website needs to be updated. The clerk wanted to know what information is missing on the website. Cllr Val McKirdy said it needs to be more engaging and declared that the Chairman should have access to the website. The clerk disagreed and stated that only clerk should be in charge of it and that all information must be on the website is there including what was agreed at the last meeting regarding planning application UTT/25/2181/OP.

25/162. CHRISTMAS LIGHTS CELEBRATION

a) Date of Christmas Light Celebration

The date for the Christmas Lights Celebration is 05 December 2025.

b) Host

Cllr Robert Wingard agreed to ask Little Hallingbury Primary School to host the event and as a standby Pantomime Group.

25/163. FINANCE**a) Payments**

The following payments had been made during the period 14 June 2025 to 11 July 2025:

	£
MD Landscapes (Anglia) Ltd – Grass cutting	837.96
KR – internal audit	70.00
HMRC – NICs June 2025	59.81
HMRC – Tax June 2025	94.00
Handyman – salary April – June 2025	376.00
Clerk – salary and expenses June 2025	904.68
JP – reimbursement	136.63
Richard Mark Lawrance – hedge trimming	120.00
Tracy Clarke Tree Consultancy Ltd – tree survey	420.00

The following payments had been made during the period ~~14 June~~ 12 July 2025 to ~~11 July~~ 13 August 2025:

	£
RW – reimbursement	67.09
Geosphere Ltd – annual subscription	118.80
MD Landscapes (Anglia) Ltd – Grass cutting	837.96
Clerk – salary and expenses July 2025	925.87
Broad Oak Consultants Ltd – Microsoft annual subscription	54.20
HMRC – NICs July 2025	59.81
Lowland Limited T/A Footprint – leaflets	95.00
Standon Post Office – Post Office services	4,396.90
RCCE – Community Data Report	46.80
Toucan Internet LLP - NP domain	57.60
Clerk – salary and expenses August 2025	932.65
Received and agreed by Councillors.	

b) Income

EALC - £60.00

Received and agreed by Councillors.

c) Balances on 13 August 2025

Community Acc.	£12,929.11
Business Premium Acc. (Reserves Acc.)	£14,236.39
Received and agreed by Councillors.	

d) Bank Reconciliation

Bank reconciliation was received and approved by Councillors and signed by Chairman, Cllr Robert Wingard.

e) Approvals**e.1) Payments**

The payments were approved by Councillors and signed by Chairman, Cllr Robert Wingard.

e.2) Courses

e.2.1) The expenditure £84.00 + VAT for the Budget & Precept course for Cllr Val McKirdy was approved by Councillors.

e.2.2) The expenditure £84.00 + VAT for the Budget & Precept course, £125.00 + VAT for Financial Regulations and £84.00 + VAT for the Council finance for Councils with income under £200,000 course for Cllr Robert Wingard was approved by Councillors.

e.3) Handyman

The Councillors reluctantly approved £104.00 for shoes for handyman. The clerk declared that handyman also need one use gloves and that they will be provided.

e.4) Other

The Councillors agreed to use monies budgeted for elections towards the costs for engaging professional assistance to write objection letter for planning application UTT/25/2181/OP.

f) Budget Update

Budget update was received and agreed by Councillors.

g) Payroll & Pension

The costs received from SRJ Accountants to take the payroll and setting up pension for clerk were received by Councillors.

Being proposed by Chairman, Cllr Robert Wingard the decision was postponed.

h) Bank Arrangements

Chairman Cllr Robert Wingard to investigate bank arrangements and present them to the Council at the next Council meeting.

i) Late Finance Matters

None.

25/164. MISCELLANEOUS ITEMS FOR INFORMATION AND NOTING

a) Items received in time for the agenda

- EALC – E bulletins; Invitation to the EALC Annual General Meeting; Important Update: AGM Meeting Moved Online: 25.09.2025 at 18:30.
- NALC – Chief's executive bulletins.
- Uttlesford District Council, Planning and Building Control Registration Team - Weekly List of Planning Applications.
- Uttlesford District Council – link for agenda for Planning Committee 30 July and 27 August 2025 link for minutes for Planning Committee 02 July, 30 July and 27 August 2025.
- County Councillor for Great Dunmow division, District Councillor High Easter and the Rodings, Chairman Essex Pension Fund – Highways Highlights Bulletin June 2025 issue; New grant funds announced to support county's creative sector; September news digest.
- RCCE, Administrator – Nature recovery, biodiversity and your Parish event.
- RCCE, Community Engagement Officer - Nature recovery, biodiversity and your parish 2x; Neighbourhood Plan Drafting Webinar;
- Essex County Council Transport Team - Public consultation on Essex transport strategy.
- Resident – hedge.
- Resident – noticeboard.

- UDC, Community Development Officer - Parish Forum 29.09.2025 starting at 19.00, held at Uttlesford District Council Offices.
- Lityhium-ion batteries campaign – September 2025 update.
- RCCE, Partnerships and Promotions Officer - PFCC Rural Crime Forum Invitation for RCCE members.
- RCCE, Project Officer – Coming Home update online event
- UDC, Chief executive - latest on Local Government Reorganisation.

All received and noted by Councillors.

b) Late Items

- The Essex Transport Strategy consultation team - A Better Connected Essex: public consultation remainder on Essex transport strategy.
- EALC – EALC 81st AGM – Agenda, Tickets & Nominations - 25th September 2025; Announcement: AGM 2025 Business Agenda.
- Uttlesford District Council – link for agenda for Planning Committee 17.09.2025.

All received and noted by Councillors.

25/165. MATTERS ARISING FROM PREVIOUS MEETING

None.

25/166. MEMBERS' REPORTS

Cllr Val McKirdy – scouts and cubs have discontinued in the village.

25/167. ITEMS FOR THE NEXT AGENDA AND INFORMATION

None.

25/168. NEXT MEETING

The next Parish Council meeting is scheduled to be held in Village Hall annexe 14 October 2025 starting at 20.00.

Clerk advised to exclude the public.

22.41 – clerk left the meeting

25/169. CLERK'S SALARY

Being proposed by Chairman, Cllr Robert Wingard, consideration to accept the agreed 2025 / 2026 National Joint Council for Local Government Services (NJC) pay scales, to be applied from 01 April 2025 was postponed.

22.53 – clerk returned to the meeting

The meeting ended at 22.53

Signed.....
(Chairman)

Date.....